

10 February 2022

NA-004\_2022-CLTC.1

Cub Scout Leaders  
Group Scout Leaders  
Through Sponsoring Authorities

Dear All,

### **NORTH AREA ONLINE CUB SCOUT LEADERSHIP TRAINING COURSE 2022 (1ST RUN)**

Greetings from the Singapore Scout Association (SSA).

We are pleased to inform you that the North Area of The Singapore Scout Association is organizing an online Cub Scout Leadership Training Course.

This course is an online leadership course intertwining 21 Century competencies with the Scouting principles and is aimed at training exemplary Scouts so that they can fulfill their appointed patrol leader or assistant patrol leader duties ably and confidently once they return to their unit.

This course serves the objectives below:

- a) With the help of the Scouting Method or Experiential Learning methods, attain a satisfactory level of the following skills:-
- 1) Social-Emotional Skills (for e.g., self-awareness, self-management, personal mastery and small team leadership skills, etc)
  - 2) Leadership

Please refer to **Annex A** below for more details.

Registration is based on a first-come-first-served basis. You are encouraged to register your cub Scouts via MSDS's Youth Programme Registration portal: <http://intranet.scout.org.sg> before **Tuesday, 8 March 2022**, and make the **payment prior to the course**.

The accepted registration will be duly notified via email. No withdrawal/replacement is allowed once invoice is issued. Should you need any clarifications, please contact Mr Ang Wee Jin at the following email: [weejin.ang@scout.sg](mailto:weejin.ang@scout.sg)

We look forward to your enthusiastic participation in good time.

Yours-in-Scouting,



**Mr Ang Wee Jin**  
**Area Commissioner (North)**



## Annex A

Dates and Time:	Part 1 SLS (Student Learning Space) Modules <b>8 March to 20 March 2022</b>  Part 2 Online Zoom Activity <b>14 March 2022 – 0900 – 1200 hrs</b> <b>15 March 2022 - 0900 – 1100 hrs</b>
Instructions:	The <u>Part 1 Course package</u> will be issued online via SLS (Student Learning Space) or any other means suitable. Participants are required to complete it within the time frame as stipulated above.  Total course duration is estimated to take up to 2.5 hours in total.  For the <u>Part 2 Online Zoom Activity</u> , <b>the Zoom link will be sent on 8 March 2022 via SLS once the registration is confirmed.</b>
Maximum Intake:	100
Eligibility:	Registered Cub Scouts (Priority given to P6 pupils)
Fees:	<S\$16.05> (Fee indicated is inclusive of GST) Includes course materials, t-shirts (sizes to be filled in with attached document before commencement of the course), certificates and badges (collection details to be issued after the course)
Registration Closing Date:	<b>8 March 2022 @ 2359hrs</b>  <b>For Cubs</b> - Scout Unit Leader to register via MSDS's Youth Programme Registration portal: <a href="http://intranet.scout.org.sg">http://intranet.scout.org.sg</a> .  <b>For Cub Scout Leader</b> - No registration is required.

The *accepted registration*<sup>1</sup> notification **will be made via email. Please notify the organizers if you have done the registration but no notification was received. Full payment** is to be made before the commencement of the course.

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<sup>1</sup> **Terms and Conditions:**

1. *No refund will be made upon the confirmation of accepted registration unless due to unforeseen circumstances with valid documentary proof of absence. Any withdrawal made after which, a penalty charge may apply. Amount of refund/withdrawal will be at The Singapore Scout Association's discretion.*
2. *The Singapore Scout Association reserves the right to cancel/postpone/reject applicants due to unforeseen circumstances. Any amount of refund may then be executed, if any, by The Singapore Scout Association, after the deduction of whatever expenditure that may have been incurred by the organisers.*



Payment Mode*	Instructions	Remarks
IFFAS	No action is required. An e-invoice will be generated accordingly.	No appointment needed.
Bank Transfer	Transfer amount inclusive of GST to OCBC 538-716606-001  Kindly indicate <Ref No.> - <Invoice number> in the transaction description box.  Example: <b>INV1234577</b>  Forward a screenshot of the confirmation to SSA Finance Department at <a href="mailto:finance@scout.org.sg">finance@scout.org.sg</a>	
Cheque	Payable to 'The Singapore Scout Association'	
Group Fund	Scan a copy of the duly signed Authorization Form Payment (AFP) to SSA Finance Department at <a href="mailto:finance@scout.org.sg">finance@scout.org.sg</a> AND mail then hardcopy to SSA HQ.  Kindly ensure that AFP is signed based on authorized signatory in Form E.  Finance Department will only process payment based on original AFP received.	
Cash / NETS	<u>Note the payable invoice number</u> and make payment over the counter at HQ.	
		Kindly arrange a visit appointment with Finance Department at least 2 working days in advance.  For booking of appointment, please send email to <a href="mailto:finance@scout.org.sg">finance@scout.org.sg</a>

\*You are reminded to make the correct selection on MSDS as the default payment mode is Group Fund.