



10 February 2022

NA-003_2022-SLC.1

Group Scout Leaders
Scout Leaders
Through Sponsoring Authorities

Dear All,

NORTH AREA ONLINE SCOUT LEADERSHIP TRAINING COURSE 2022 (1ST RUN)

Greetings from the Singapore Scout Association (SSA).

We are pleased to inform you that the North Area of The Singapore Scout Association is organizing an online Scout Leadership Course.

This course is an online leadership course intertwining 21 Century skills with the Scouting principles, and is aimed at training exemplary Scouts so that they can fulfill their appointed patrol leader or assistant patrol leader duties ably and confidently once they return to their unit.

Please refer to **Annex A** below for more details.

Registration is based on a first-come-first-served basis. You are encouraged to register your Scouts via MSDS's Youth Programme Registration portal: <http://intranet.scout.org.sg> **before Thursday, 3 March 2022**. For Scout Leader, **no registration is required**.

The accepted registration will be duly notified via email. No withdrawal/replacement is allowed once invoice is issued. Should you need any clarifications, please contact **Mr Ang Wee Jin** at Email: weejin.ang@scout.sg

We look forward to your enthusiastic participation.

Yours-in-Scouting,

Mr Ang Wee Jin
Area Commissioner (North)



Annex A

SCOUT LEADERSHIP COURSE 2022

This online course serves the objectives below:

- a) To foster friendship between scouts from different schools
- b) With the help of the Scouting Method or Experiential Learning methods, and hence attain a satisfactory level of the following skills:-
 1. Social-Emotional Skills (for e.g., self-awareness, self-management, and relationship management skills, teamwork skills, personal mastery and small team leadership skills, etc.)
 2. Leadership concepts
 3. Event planning (Campfire, hike) where scouts will learn how to plan the program and organize events

General Information

Date and Time	12 March 2022 @ 0900-1500hrs 19 & 20 March 2022 @ 1000-1500hrs
Instructions	All lessons will be conducted via the Zoom platform. Zoom details will be forwarded to participants and leaders once registration is confirmed.
Maximum Intake	40
Eligibility	Registered Scouts (Secondary Two or Three Students only)
Fees	<S\$16.05> (Fee indicated is inclusive of GST) Includes Course Materials, T-Shirts(sizes to be filled in with attached document), certificates and badges (collection details to be issued after the course)
Registration Closing Date	3 March 2022 @ 2359hrs



Brief Program Outline

Title	Date and Time	Topics
Online Seminar Session	12 March 2022 0900-1500hrs	Preparation and Planning Leadership Modules
Virtual Camp	19-20 March 2022 1000-1500hrs	Presentation, sharing and assessment Virtual Campfire

The *accepted registration*¹ notification **will be made via email. Please notify the organizers if you have done the registration but no notification was received.**

¹Terms and Conditions:

1. No refund will be made upon the confirmation of accepted registration unless due to unforeseen circumstances with valid documentary proof of absence. Any withdrawal made after which, a penalty charge may apply. Amount of refund/withdrawal will be at The Singapore Scout Association's discretion.
2. The Singapore Scout Association reserves the right to cancel/postpone/reject applicants due to unforeseen circumstances. Any amount of refund may then be executed, if any, by The Singapore Scout Association, after the deduction of whatever expenditure that may have been incurred by the organisers.



Mode of Payment

Payment Mode*	Instructions	Remarks
IFFAS	No action is required. An e-invoice will be generated accordingly.	
Bank Transfer	Transfer amount inclusive of GST to AREA OCBC 538-716606-001 Kindly indicate <Ref No.> - <Invoice number> in the transaction description box. Example: INV1234577 Forward a screenshot of the confirmation to SSA Finance Department at finance@scout.org.sg	No appointment needed.
Cheque	Payable to 'The Singapore Scout Association'	
Group Fund	Scan a copy of the duly signed Authorization Form Payment (AFP) to SSA Finance Department at finance@scout.org.sg AND mail then hardcopy to SSA HQ. Kindly ensure that AFP is signed based on authorized signatory in Form E. Finance Department will only process payment based on original AFP received.	
Cash / NETS	Note the <u>payable invoice number</u> and make payment over the counter at HQ.	Kindly arrange a visit appointment with Finance Department at least 2 working days in advance. For booking of appointment, please send email to finance@scout.org.sg

*You are reminded to make the correct selection on MSDS as the default payment mode is Group Fund.